

# **Inventory & Check In Report**

For

19 Vulcan View, Glebe Park, Lincoln, LN2 4RH
Date Of Report -13-05-2015

Report Prepared By - Emma Hamilton



Report Instructed By -Town & Country Lettings













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## **About the Report**

#### This Report:

This report provides an impartial and easy to follow Inventory / Check In / Check Out / Schedule of Condition for each of the main features of the property on a room by room basis, together with details of its contents if present. It has been prepared on the understanding that where no comment on the condition of an element or item is made by the inventory assessor, the element or item is taken to be in good serviceable condition and without defects. This report will specifically comment on, and identify defects or elements in poor condition that have been observed during the inspection and will be described in the narrative of the report / evidenced in the photographs contained in the report.

Where the words 'silver', 'chrome', 'oak', 'pine', etc are used, it is understood that this is a description of the colour and type of the item and not the actual fabric. The description of the listed items is for identification purposes only. New items will only be described as such when they are in a new building, still in their wrappings, or with a receipt.

Where an inventory report is compiled at an old property, it must be understood that the condition of the fabric and contents are normally age worn and age marked unless otherwise noted.

#### What this report does not tell you:

The person preparing this report is not an expert on fabrics, woods, materials, antiques etc: nor a qualified surveyor or Valuer. This report will not necessarily mention structural defects and does not give any advice on the cost of any repair work, or the types of repair which should be used. Fixtures and fittings are listed and described; they are not tested and no comment is made as to the working condition.

#### What is inspected?

The inventory assessor carries out a visual inspection of the inside of the main building together with any contents and will carry out a general inspection of the exterior elements, gardens, contents and any permanent outbuildings. Inaccessible areas and loft areas will not be inspected.

Belongings left by the landlord in a locked room or outbuildings will not be included and are the sole responsibility of the landlord. Items of little monetary value are listed and described generically; i.e. a bookshelf could be described as containing 'a number of paperback books'. Similar items will include used bedding, used kitchen utensils, tableware etc.

### Ownership and Copyright:

This report remains the property of the company / person producing the report and shall not be used or copied without their written permission.

## **About the Inspection**

#### The Smoke And Carbon Monoxide Alarm (England) Regulations 2015

**As of 1st October 2015:** Only standard battery driven smoke alarms & CO detectors are tested, where possible. This test will be for power only and is not a statement that the alarms are in full working order should an incident occur. The inventory clerk will take no responsibility for damage or malfunction during the testing of such alarms.

#### **Emergency Fitting Of Smoke Alarms And Carbon Monoxide Detectors**

On the occasion that inventory clerk has been instructed by the Landlord / Agent, in writing or email, to fit either or both smoke alarm(s) or carbon monoxide detector(s) to a property whilst conducting a report, the clerk is not liable for any damage to paintwork or other surfaces when the temporary fixing tape used to secure the smoke alarm(s) / carbon monoxide detector(s) is removed.

#### WORLD FIRST - Unique 'Before & After' Check Out Report Style

We offer the Worlds first 'Before & After' style Check Out report. Instead of having two separate documents (Inventory / Check In & Check Out), we have amalgamated the two reports into one, to produce this new type of report that we call the 'Before and After' Check Out.

#### Here's how it works:

- 1. The report is produced in a 'Landscape' format'
- 2. The page is split 50/50 down the middle with a dividing line
- 3. On the left side of the page you have the original information from the Inventory / Check In (Before)
- 4. On the right side of the page you have the Observations made at Check Out (After)

Using the original Inventory / Check In report completed by us, when new Observations (damages, cleanliness issues, missing property or any other positive or negative change), are added to the Check Out side, the corresponding items from the original Inventory / Check In are displayed on the left side so an easy and quick comparison including full text and evidential photographs can be made.

Items from the original Inventory / Check In that have not been commented on in the Check Out are not displayed. Why? There is no need to read about an item if it is in the same condition at the end of the tenancy as it was at the start. This makes the report succinct, easy to read and saves time flipping from one report to another, time and time again making this new style report 80% faster to check than traditional methods. Ask us for more information.

#### All Reports Available in 58+ Languages

Please contact us and we can arrange a copy of the completed report in any one or more of the following languages within minutes:

Afrikaans, Arabic, Azerbaijani, Belarusian, Bengali, Brazilian, Bulgarian, Burmese, Chinese - Cantonese, Chinese - Mandarin, Croatian, Czech, Danish, Dutch, English, Estonian, Filipino, Flemish, French, German, Greek, Gujarati, Hakka, Hindi, Hmong, Hungarian, Italian, Japanese, Javanese, Korean, Latvian, Lithuanian, Malay / Indonesian, Nepalese, Northern Min / Simplified Chinese, Persian / Farsi, Polish, Portuguese, Punjabi, Romanian, Russian, Serbo-Croatian, Slovak, Somali, Spanish, Swedish, Tamil, Telugu, Thai, Turkish, Turkmen, Ukrainian, Urdu, Uzbek, Vietnamese, Wu, Xiang.

#### **Check Out Report Guidance:**

If the inspection carried out is a Check Out Report we will base our observations on the information detailed in the original Inventory / Schedule Of Condition / Check In report carried out at the start of the tenancy.

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## **Tenant guidance notes**

It is expected that the property and its contents will be in a similar condition of cleanliness as noted in the original inventory. If the standard of cleaning is not satisfactory, most managing agents or Landlords will employ a contract cleaner - the cost of which will be deducted from the tenant's deposit. Where professional cleaners are used, receipts should be retained and produced if required. If these receipts are available to the clerk when conducting the Check Out they will be photographed into the report.

All cleaning must be thorough and the property left tidy at the end of the tenancy. The main areas for concern are set out below:

**CARPETS** should be professionally cleaned before the end of a tenancy in accordance with the inventory or tenancy agreement and vinyl / tiled flooring should be left clean and free from cracks or tears.

**CURTAINS** should be professionally cleaned before the end of a tenancy in accordance with the inventory or tenancy agreement.

The **DECOR** throughout the property should be in the same state and condition as at the start of the tenancy as detailed within the original inventory. Charges may be incurred if picture hooks, nails, screws or screw holes etc have been added and not removed and the area made good, with painting in to match the surrounding wall colour / shade. Charges may also be incurred where excessive wear is noted or the colour / shade of paint differs from the surrounding / original wall colour.

Remove finger prints and excessive marks from the decor. Whilst reasonable wear and tear is expected, your fingerprints to walls and doors will be considered a cleaning issue.

**FRIDGES** / **FREEZERS** should be defrosted and left switched off and open to avoid smelling.

**APPLIANCES -** Cookers, Ovens, Hobs, Extractor Hoods and Microwaves should be cleaned of burnt on deposits and grease and doors / seals cleaned.

**OTHER APPLIANCES -** Tumble Dryers, Washing Machines and Dishwashers should have filters emptied, soap drawers cleaned of deposits and doors / seals cleaned.

**CONDENSATION / MOULD -** Modern double glazing can effectively seal a property similar to plastic bag, trapping moisture inside that can lead to mould forming where air is slow to circulate or comes in contact with a cold surface, including behind static furniture - wardrobes, chest of drawers, sofas etc and on walls that are next to windows or are exterior walls, also at wall corners adjoining ceilings etc. It is the tenant's responsibility to ensure the condensation / mould does not form within the property. We advise tenants to use a good quality dehumidifier daily, to remove excess moisture within the air to elevate / stop mould forming.

**DID YOU KNOW -** The average adult breathes out as much water vapour as they do going to the toilet each day! This on top of the water vapour created from cooking, drying clothes and showering is the main driver for creating condensation and mould within the home.

GARDENS - Where applicable should be left in a neat and tidy order, the lawns having been cut,

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borders and planters weeded, hedges trimmed and pathways/patios weeded and swept.

#### **IMPORTANT:**

This report must be signed by the tenant(s) and returned / or amendments submitted, to the issuing agent within <u>7 days</u> from the commencement of the tenancy. If the report is not returned by the tenants within this timescale, any future discrepancies will not be admissible.

# **Property Information**

## **General:**

Property Furnished	Furnished
Property Type	Apartment / Flat
Property Style	Purpose Built
Stopcock Location	Under Sink
Security Alarm	None

# **Utility Meters:**

Utility	Location	Serial Number	Reading	Meter type	Comments	Date Recorded
Gas Meter	Outside Cupboard	S540878	7398	Tariff	None	13-05-2015



Utility	Location	Serial Number	Reading	Meter type	Comments	Date Recorded
Electric Meter	Outside Cupboard	Z9872662	37944	Tariff	None	13-05-2015

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# **Keys And Sundries: (4)**

Item	Туре	Location	Serial #	No. Issued (Check-In)	
1	Window Keys	All	None	3	
Comment:	Found In Property - Left In Top Drawer Of Kitchen				



Item	Туре	Location	Serial #	No. Issued (Check-In)	
2	Miscellaneous	Radiator Bleed Key	None	1	
Comment:	Found In Property - Left In Top Drawer Of Kitchen				



Item	Туре	Location	Serial #	No. Issued (Check-In)
3	Mortice Key	Front Door - Lower	None	2
Comment:	None			



Item	Туре	Location	Serial #	No. Issued (Check-In)
4	Yale Key	Front Door - Upper	None	2
Comment:	None			



# Safety:

Туре	Status	Comment	Valid To Date
Windows Locks / Keys	Present	No Lock To En-Suite Windows	NA

## **Smoke Alarms & CO2 Detectors:**

Туре	Location	Status	Comment	Date Tested
Smoke Detector	Entrance Hallway	Tested For Power Only - Not Working	None	13-05-2015



Туре	Location	Status	Comment	Date Tested
Smoke Detector	Kitchen	Tested For Power Only - Working	Free Standing	13-05-2015



Туре	Location	Status	Comment	Date Tested
CO2 Detector	Kitchen - Boiler Cupboard	Tested For Power Only - Working	Free Standing	13-05-2015



# **Inspection Notes:**

Landlord Has Advised That Carpet Will Be Replaced In June 2015

# **State Of Cleanliness:**

Area	State	Cleaning Receipt Date
Bath / Shower / Furniture	Cleaned To A Professional Standard	NA
Bathroom Overview	Cleaned To A Professional Standard	NA
Overall Cleanliness	Cleaned To A Professional Standard	11-05-2015



Area	State	Cleaning Receipt Date
Windows (Inside)	Cleaned To A Professional Standard	NA
Hard Flooring	Cleaned To A Professional Standard	NA
Carpet(s)	Cleaned To A Professional Standard	NA
Windows (Outside)	Cleaned To A Good Domestic Standard - Accept Where Noted (If Applicable)	NA
Curtains and Blinds	Cleaned To A Professional Standard	NA
Mattress(es)	Cleaned To A Professional Standard	NA
Furnishings	Cleaned To A Professional Standard	NA
Kitchen Overview	Cleaned To A Professional Standard	NA
Oven / Hob / Cooker / Extractor Hood	Cleaned To A Professional Standard	NA
White Goods	Cleaned To A Professional Standard	NA

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# **Inspection Areas:**

# 1: Entrance Hallway





1.1 Doors	
Overall Colour:	General Condition:
Red	Good - Minor Cosmetic Damage / In Working Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Panelled - Glazed	
		Finish: Wood, Painted	
1.1.1	Door	Features: Bell Push - Exterior, Door Glass - Safety Type, Furniture - Brass Effect, Furniture - Chrome Effect, Furniture - Tarnished & Scratched, Handles - Pull Style, Letter Box - Entry, Letter Box - Front Cover, Letter Box - Rear Cover, Lock - Mortice, Lock - Yale / Chubb Type, Lock - Security Chain & Bracket, Rear Of Door Painted White, Over Painted To Furniture, Numerals	Paint Worn Under Yale Lock
1.1.2	Door Frame	Type: Wood  Finish: Frame Coloured - White, Painted	

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1.1 Doors

1.1 Doors

1.1 Doors





1.1 Doors

1.1 Doors



#### 1.1.1 Paint Worn Under Yale Lock

1.2 Ceiling	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

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Serial #	Element	Element Description	Observation (Inventory & Check In)
1.2.1 Ceiling	Finish: Textured Finish		
	Features: Coving Painted White		







1.2 Ceiling 1.2 Ceiling 1.2 Ceiling

1.3 Lighting	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Ceiling Fitted, Rose & Cord	
1.3.1	Pendant	Number Of Fittings: x05	
		<b>Features:</b> Shade - Fabric, Shade Coloured - Red, Bulb Per Pendant x01	





1.3 Lighting 1.3 Lighting

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1.4 Walls	
Overall Colour:	General Condition:
Magnolia	Good - Minor Cosmetic Damage / In Working Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
1.4.1 Skirting Boards	Type: Moulded To Edge	Door Stop Missing	
	Finish: Colour White		
1.4.2 Walls	Type: Paper - Painted	Paper Missing And Paper Peeling Mid Height RHS Of Front Door	
	Finish: Textured Finish		







1.4 Walls 1.4 Walls 1.4 Walls







1.4.1 Door Stop Missing

1.4.2 Paper Missing And Paper Peeling Mid Height RHS Of Front Door

1.4.2 Paper Missing And Paper Peeling Mid Height RHS Of Front Door

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# 1.4.2 Paper Missing And Paper Peeling Mid Height RHS Of Front Door

1.5 Switch	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: For Light	
1.5.1	Double	Finish & Number Fitted: UPVC x02	
		Features: Overpaint To Face / Sides	
		Type: For Light	
1.5.2	Single	Finish & Number Fitted: UPVC x01	
		Features: Overpaint To Face / Sides	





1.5 Switch 1.5 Switch

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1.6 Socket Outlet	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Wall Mounted	
1.6.1	Double	Finish & Number Of Fittings: UPVC x01	
		Features: Overpaint To Face / Sides	
		Type: Wall Mounted	
1.6.2	Single	Finish & Number Fitted: UPVC x02	
		Features: Overpaint To Face / Sides	





1.6 Socket Outlet

1.6 Socket Outlet

1.7 Floor	
Overall Colour:	General Condition:
Wood Effect	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
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		Type: Laminate
		Finish: Board Effect
1.7.1	Floors	Features: Bead Edge Stained Effect, Wall To Wall Fitted, Wood Surface - Scratched / Dented / Discoloured Through Age & Use, Threshold Bar - Wooden







1.7 Floor 1.7 Floor 1.7 Floor

1.8 Chest Of Drawers	
Overall Colour:	General Condition:
Wood Effect	Good - Minor Cosmetic Damage / In Working Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
	1.8.1 Chest Of Drawers	Type & Number Present: x01	
1 0 1		Finish: Body - Melamine, Natural	Stained To Rear RHS Top
1.0.1		<b>Features:</b> Drawers x08, Furniture Metal, Handles - Pull Type To Each Drawer	







1.8 Chest Of Drawers

1.8 Chest Of Drawers

1.8 Chest Of Drawers



1.8 Chest Of Drawers



1.8.1 Stained To Rear RHS Top

1.9 Room Thermostat Control	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

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Serial #	Element	Element Description	Observation (Inventory & Check In)
1.9.1	Room Thermostat Control	Make: Worcestershire Bosch  Finish: UPVC  Features: Built In Timer, Battery Operated, Wall Mounted, Rotary Dial	



### 1.9 Room Thermostat Control

1.10 Smoke Alarm	
Overall Colour:	General Condition:
Cream	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
1.10.1	Smoke Alarm	Make & Type: Battery Fitted, Ceiling Mounted  Features: Siren Built-In, Unit Working - Tested For Power Only, Test Buttons	



#### 1.10 Smoke Alarm

### 2: Bedroom 1







2.1 Doors	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Panelled - Plain	
		Finish: Painted, Wood	
2.1.1	Door	Features: Coat Hook - Chrome, Coat Hook x02, Furniture - Brass Effect, Handles - Lever Style, Furniture - Tarnished & Scratched	

		Type: Wood	
2.1.2	Door Frame	<b>Finish:</b> Frame Coloured - White, Painted	







2.1 Doors 2.1 Doors 2.1 Doors

2.2 Ceiling	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
2.2.1	Coiling	Finish: Textured Finish	
2.2.1	Ceiling	Features: Coving Painted White	







2.2 Ceiling 2.2 Ceiling 2.2 Ceiling

2.3 Lighting	
Overall Colour:	General Condition:

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	White	Good Condition - No Obvious Faults In Appearance Or	Function	
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Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Ceiling Fitted, Rose & Cord	
2 2 1	Dondant	Number Of Fittings: x06	
2.3.1	.3.1 Pendant	Features: Shade - Paper, Shade Coloured - Black, Bulb Per Pendant x01	



# 2.3 Lighting

2.4 Walls	
Overall Colour:	General Condition:
Magnolia	Good - Minor Cosmetic Damage / In Working Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Moulded To Edge	
2.4.1	Skirting Boards	Finish: Colour White	
	Boards	<b>Features:</b> Radiator Pipes Running Along Top Edges	
		Type: Paper - Painted	3x Unpainted Patches With Raw
2.4.2	Walls	Finish: Painted, Textured Finish	Plugs
		Features: Feature Wall - Painted	Feature Wall Scratched

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2.4 Walls 2.4 Walls 2.4 Walls







2.4.2 3x Unpainted Patches With Raw Plugs

2.4.2 3x Unpainted Patches With Raw Plugs

2.4.2 3x Unpainted Patches With Raw Plugs







2.4.2 3x Unpainted Patches With Raw Plugs

2.4.2 Feature Wall Scratched

2.4.2 Feature Wall Scratched

2.5 Windows	
Overall Colour:	General Condition:

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Good - Minor Cosmetic Damage / In Working Con	GOOG - MIII	n cosmenc	. Damaue	/ 111	vvorkina	Condition
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Serial #	Element	Element Description	Observation (Inventory & Check In)
2.5.1	Sill	Finish & Number Fitted: Painted, Wood, x01	
		Features: To Match Windows	
		<b>Type &amp; Number Fitted:</b> Casement, x01	
2.5.2	Windows	Finish: UPVC	Mould Stains To Seal In Corners
		Features: Furniture - White Effect, Glazed - Double, Lever Handles With Button & Lock	







2.5 Windows 2.5 Windows 2.5 Windows





2.5.2 Mould Stains To Seal In Corners

2.5.2 Mould Stains To Seal In Corners

### 2.6 Switch

### 13-05-2015 19 Vulcan View LN2 4RH

Overall Colour:	General Condition:	
White	Good Condition - No Obvious Faults In Appearance Or Function	

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: For Light	
2.6.1	Single	Finish & Number Fitted: UPVC x01	
		Features: Overpaint To Face / Sides	



### 2.6 Switch

2.7 Socket Outlet	
Overall Colour: General Condition:	
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
2.7.1 Single	Type: Wall Mounted		
2.7.1	Single	Finish & Number Fitted: UPVC x03	



## 2.7 Socket Outlet

2.8 Radiator	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
		<b>Type &amp; Number Fitted:</b> Single Panel, x01	
2.8.1	Radiator	Finish: Enamel	
		Features: End Cap x01, Thermostatic (TRV) Valve	





2.8 Radiator 2.8 Radiator

2.9 Floor	
Overall Colour:	General Condition:

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Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Carpet	
2.9.1	Floors	Finish: Woven	
		<b>Features:</b> Threshold Bar - Wooden, Wall To Wall Fitted	







2.9 Floor 2.9 Floor 2.9 Floor

2.10 Bedside Table	
Overall Colour: General Condition:	
Wood Effect	Good - Minor Cosmetic Damage / In Working Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type & Number Present: x02	
2 10 1	a Bedside	Finish: Wood, Melamine	
2.10.1	Table	Features: Drawers Fitted x03, Furniture Metal, Handles - Pull To Each Drawer / Door	

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2.10 Bedside Table

2.10 Bedside Table

2.10 Bedside Table



### 2.10 Bedside Table

2.11 Bed	
Overall Colour: General Condition:	
Black	Brand New / Newly Refurbished Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
2.11.1	Bed	<b>Type:</b> King / Queen Size Bedstead <b>Features:</b> King / Queen Mattress, Pillow Cases x03, Pillows x03, Quilt Cover, Quilt Double, Sheets Fitted / Loose x01, Head Board Cloth / Leather Effect, Fire Label Not Seen - MISSING	Fire Label Not Seen - MISSING







2.11 Bed 2.11 Bed 2.11 Bed

### 3: Bathroom







3.1 Doors		
Overall Colour:	General Condition:	
White	Good Condition - No Obvious Faults In Appearance Or Function	

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Panelled - Plain	
		Finish: Painted, Wood	
3.1.1	Door	Features: Coat Hook - Brass, Coat Hook x04, Furniture - Brass Effect, Furniture - Tarnished & Scratched, Handles - Lever Style, Lock - Slide Bolt	

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3.1.2		Type: Wood	
	Door Frame	<b>Finish:</b> Frame Coloured - White, Painted	
		Features: Transom Window - Opaque Glass, Transom Window x01	







3.1 Doors 3.1 Doors 3.1 Doors



#### 3.1 Doors

3.2 Ceiling		
Overall Colour:	General Condition:	
White	Good Condition - No Obvious Faults In Appearance Or Function	

Serial #	Element	Element Description	Observation (Inventory & Check In)
3.2.1	Ceiling	Finish: Textured Finish	
		Features: Coving Painted White	







3.2 Ceiling 3.2 Ceiling 3.2 Ceiling

3.3 Lighting		
Overall Colour:	General Condition:	
White	Good Condition - No Obvious Faults In Appearance Or Function	

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Ceiling Fitted, Rose & Cord	
3.3.1	Pendant	Number Of Fittings: x06	
		Features: No Shade Fitted	





3.3 Lighting 3.3 Lighting

3.4 Walls		
Overall Colour: General Condition:		
Blue (Light)	Good Condition - No Obvious Faults In Appearance Or Function	

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Serial #	Element	Element Description	Observation (Inventory & Check In)
3.4.1	Skirting Boards	Type: Moulded To Edge	
		Finish: Colour White	
	Tiling	Type: Part Tiled	
3.4.2		Finish & Tile Colour: Grout - White, Tiles - Smooth Surface, White	
		Features: Edging Strip - Metal Effect	
	Walls	Type: Papered	
3.4.3		Features: Tiled Behind Bath To Upper Wall, Tiled Behind Furniture	







3.4 Walls 3.4 Walls

3.5 Windows		
Overall Colour:	General Condition:	
White	Good - Minor Cosmetic Damage / In Working Condition	

Serial #	Element	Element Description	Observation (Inventory & Check In)
3.5.1	Sill	Finish & Number Fitted: Painted, x01	
		Features: To Match Windows	

		<b>Type &amp; Number Fitted:</b> Casement, x01	
3.5.2	Windows	Finish: UPVC	Mould Stains To Seal In Corners
		<b>Features:</b> Furniture - White Effect, Glass - Opaque, Lever Handles With Button & Lock	







3.5 Windows 3.5 Windows 3.5 Windows





3.5.2 Mould Stains To Seal In Corners

3.5.2 Mould Stains To Seal In Corners

3.6 Switch		
Overall Colour:	General Condition:	
White	Good Condition - No Obvious Faults In Appearance Or Function	

Serial #	Element	Element Description	Observation (Inventory & Check In)
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		<b>Type:</b> For Light, Ceiling Mounted, For Shower	
3.6.1	Pull Cord	Finish & Number Fitted: UPVC x02	
		Features: Pull Cord End - Plastic, Pull Cord End - Wood	







3.6 Switch 3.6 Switch 3.6 Switch

3.7 Socket Outlet	
Overall Colour:	General Condition:
White	Good - Minor Cosmetic Damage / In Working Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
3.7.1	Shaving Point	Type: Single Unit, Wall Mounted	Screws Missing - RHS
3.7.1		Finish: UPVC	



#### 3.7 Socket Outlet

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# 3.7.1 Screws Missing - RHS

3.8 Radiator		
Overall Colour:	General Condition:	
White	Good - Minor Cosmetic Damage / In Working Condition	

Serial #	Element	Element Description	Observation (Inventory & Check In)
		<b>Type &amp; Number Fitted:</b> Single Panel, x01	
3.8.1	Radiator	Finish: Enamel	Chipped To Face
		<b>Features:</b> End Cap x02, Shelf Fitted Above	



3.8 Radiator

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3.8.1 Chipped To Face

3.8.1 Chipped To Face

3.9 Floor		
Overall Colour:	General Condition:	
Beige	Good - Minor Cosmetic Damage / In Working Condition	

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Laminate, Tiled	
3.9.1	Floors	<b>Features:</b> Threshold Bar - Wooden, Wall To Wall Fitted	Tile Lifting By Shower







3.9 Floor 3.9 Floor 3.9 Floor

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## 3.9.1 Tile Lifting By Shower

3.10 Basin		
Overall Colour:	General Condition:	
White	Good Condition - No Obvious Faults In Appearance Or Function	

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Single, Vanity Unit Mounted	
3.10.1	Basin	Finish: Ceramic Bowl, Furniture - Chrome Effect	
3.10.1		Features: Overflow To Match, Waste - Pop Up, Shelves - Wood, Vanity Unit Double Cupboard, Units Wood, Taps - Mixer	







3.10 Basin 3.10 Basin 3.10 Basin

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3.10 Basin 3.10 Basin 3.10 Basin

3.11 Toilet	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Floor Mounted	
3.11.1 Toilet	Finish: To Match Suite, Ceramic / Resin		
	Tonet	Features: Flush - Lever, Furniture - Wood, Seat & Lid - UPVC / Resin, Seat Cushion Pads x04, Slow Close Lid	







3.11 Toilet 3.11 Toilet 3.11 Toilet

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## 3.11 Toilet

3.12 Shower	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Make Unknown	
3.12.1	Shower	<b>Finish:</b> Chrome Effect, Thermo, Metal Body	
		<b>Features:</b> Dials / Buttons, Flexible Hose, Riser Bar, Shower Head	







3.12 Shower 3.12 Shower 3.12 Shower

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3.12 Shower

3.12 Shower

3.13 Accessories	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Bath	
3.13.1	Mats	Finish: Blue	
		Features & Number Present: x01	
2 12 2	Medicine	<b>Finish:</b> Furniture - White Effect, Wood	
3.13.2 Cabinet	<b>Features:</b> Mirrors To Face, Shelves - Wood, Wall Fitted		
3.13.3	Toilet Brush	Type: Free Standing	
3.13.3   / Hole	/ Holder	Finish: Ceramic	
2.12.4	3.13.4 Towel Rail	Type: Wall Mounted	
3.13.4		Finish: Metal	



3.13 Accessories



3.13 Accessories



3.13 Accessories



3.13 Accessories



3.13 Accessories

## 4: Kitchen







4.1 Ceiling		
Overall Colour:	General Condition:	
White	Brand New / Newly Refurbished Condition	

#### 13-05-2015 19 Vulcan View LN2 4RH

Serial #	Element	Element Description	Observation (Inventory & Check In)
4.1.1 Ceiling	Coiling	Type: Plaster	
	Finish: Painted		







4.1 Ceiling 4.1 Ceiling 4.1 Ceiling

4.2 Lighting		
Overall Colour:	General Condition:	
	Good Condition - No Obvious Faults In Appearance Or Function	

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Pole Type	
4.2.1	Spotlight Track / Arm	Finish & Number Of Fittings: Bulbs x04, Chrome Effect	
		Features: Bulb - LED	







4.2 Lighting 4.2 Lighting

Simon Anderson

4.2 Lighting

Clive Anderson

4.3 Walls	
Overall Colour:	General Condition:
Magnolia	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
4.3.1	Tiling	Type: Part Tiled  Finish & Tile Colour: Black, Grout - White, Tiles - Smooth Surface	
		Features: Edging Strip - UPVC	
		<b>Type:</b> Plaster - Painted, Tiled - Part	
4.3.2	Walls	Finish: Painted	
		Features: Tiled Above Work Tops	







4.3 Walls 4.3 Walls 4.3 Walls

4.4 Windows	
Overall Colour:	General Condition:
White	Good Condition - No Obvious Faults In Appearance Or Function

Serial #	Element	Element Description	Observation (Inventory & Check In)
4.4.1 Sill	Sill	Finish & Number Fitted: Painted, x01	
	Features: To Match Windows		

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		<b>Type &amp; Number Fitted:</b> Casement, x01	
4.4.2	Windows	Finish: UPVC	
		Features: Furniture - White Effect, Glazed - Double, Lever Handles With Button & Lock	







4.4 Windows 4.4 Windows 4.4 Windows

4.5 Switch	
Overall Colour:	General Condition:
Chrome Effect	Brand New / Newly Refurbished Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: For Light, Wall Mounted	
4.5.1	Single	Finish & Number Fitted: Metal Effect x01	
		Features: Inserts Coloured Black	

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#### 4.5 Switch

4.6 Socket Outlet	
Overall Colour:	General Condition:
Chrome Effect	Brand New / Newly Refurbished Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Single, Wall Mounted	
4.6.1	Cooker	Finish: Metal Effect	
		Features: Inserts Coloured Black, Plug Point, Switch	
		Type: Wall Mounted	
4.6.2	Double	Finish & Number Of Fittings: Metal Effect x02, UPVC x01	
		Features: Inserts Coloured Black	







4.6 Socket Outlet

4.6 Socket Outlet

4.6 Socket Outlet

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4.7 Floor	
Overall Colour:	General Condition:
Grey	Brand New / Newly Refurbished Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Tiled	
4.7.1	Floors	Features: Grout - Grey, Threshold Bar Not Fitted	







4.7 Floor 4.7 Floor 4.7 Floor

4.8 Kitchen Units	
Overall Colour: General Condition:	
Cream	Brand New / Newly Refurbished Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
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**General Features:** Integrated Appliances, High Gloss Finish, Plinths To Match Wall Unit Features: Backboards To Units, Doors - Solid, Handles -Pilnth Missing Under Corner Unit Chrome Effect, Handles - Pull Style, Kitchen 4.8.1 Internal Shelves - Wood, Wall Unit Units Wall Unit Door Missing x02 **Base Unit Features:** Base Unit x05, Backboards To Units, Doors - Solid, Handles - Chrome Effect, Handles -Pull, Internal Shelves - Wood







4.8 Kitchen Units

5 12:05:51

4.8 Kitchen Units

13-05-2015-12:07:18

4.8 Kitchen Units



4.8 Kitchen Units

4.8 Kitchen Units

4.8 Kitchen Units



4.8 Kitchen Units



4.8.1 Pilnth Missing Under Corner Unit



4.8.1 Wall Unit Door Missing

4.9 Worktops	
Overall Colour:	General Condition:
Wood Effect	Brand New / Newly Refurbished Condition

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Laminate	
4.9.1	Worktops	Finish: Block Wood Effect	
		<b>Features:</b> Breakfast Bar To Match, Splash Back To Match	

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4.9 Worktops 4.9 Worktops 4.9 Worktops

4.10 Sink		
Overall Colour: General Condition:		
Stainless Steel	Brand New / Newly Refurbished Condition	

Serial #	Element	Element Description	Observation (Inventory & Check In)
		Type: Bowl Single, Drainer Single	
4.10.1	Sink	Finish: Steel Effect	
		Features: Furniture - Chrome Effect, Overflow, Waste Plug, Tap Mixer Type	







4.10 Sink 4.10 Sink 4.10 Sink

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## 4.10 Sink

4.11 Hob		
Overall Colour:	General Condition:	
Chrome Effect	Brand New / Newly Refurbished Condition	

Serial #	Element	Element Description	Observation (Inventory & Check In)
4.11.1	Hob	: Lamona  Type: Gas	
		<b>Features:</b> Rings x04, Pan Stand x02, Twist Knobs x04	





4.11 Hob 4.11 Hob

4.12 Oven		
Overall Colour:	General Condition:	
Black	Brand New / Newly Refurbished Condition	

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Serial #	Element	Element Description	Observation (Inventory & Check In)
4.12.1	Oven	: Lamona  Type: Oven x02, Integrated, Electric	
		<b>Features:</b> Controls - Touch, Digital Display, Door Handle, Shelves x03	







4.12 Oven 4.12 Oven 4.12 Oven



## 4.12 Oven

4.13 Washing Machine		
Overall Colour: General Condition:		
Black	Good Condition - No Obvious Faults In Appearance Or Function	

Serial #	Element	Element Description	Observation (Inventory & Check In)
-------------	---------	---------------------	---------------------------------------

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4.13.1 Washing Machine

Type: Front Loading, Free Standing
Features: Control Dial, Digital
Display, Control Buttons, Soap
Drawer

Hotpoint

Rubber Seal Stained / Dirty



13-85-2815 12:17:38



4.13 Washing Machine

4.13 Washing Machine

4.13 Washing Machine





4.13 Washing Machine

4.13 Washing Machine



4.13.1 Rubber Seal Stained / Dirty

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4.14 Microwave		
Overall Colour:	General Condition:	
Black	Brand New / Newly Refurbished Condition	

Serial #	Element	Element Description	Observation (Inventory & Check In)
4.14.1 Micr		Make: LG	
	Microwave	Finish: Metal	
		<b>Finish:</b> Controls - Button, Digital Display, Handles - Pull, Rotary Dial	
		Comments: No Plate Supplied	







4.14 Microwave

4.14 Microwave

4.14 Microwave

4.15 Boiler		
Overall Colour: General Condition:		
White	Good Condition - No Obvious Faults In Appearance Or Function	

Serial #	Element	Element Description	Observation (Inventory & Check In)
4.15.1	Boiler	Make & Location: Worcester Bosch, Wall Mounted, Inside Fitted Cupboard	
4.13.1	Bolici	eatures: Buttons, Controls To ront, Cover, Knobs, Pressure Dial	

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4.15 Boiler

4.15 Boiler

4.16 Carbon Monoxide Detector		
Overall Colour: General Condition:		
White Good Condition - No Obvious Faults In Appearance Or Funct		

Serial #	Element	Element Description	Observation (Inventory & Check In)
4.16.1	Carbon Monoxide	Features: Unit Working - Tested For Power Only	
	Detector	Comments: Make - Dupont, Free- Standing	



## 4.16 Carbon Monoxide Detector

4.17 Smoke Alarm		
Overall Colour:	General Condition:	
White	Brand New / Newly Refurbished Condition	

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Serial #	Element	Element Description	Observation (Inventory & Check In)
4.17.1	Smoke Alarm	Make & Type: Fire Angel  Features: Siren Built-In, Test Buttons, Unit Working - Tested For Power Only	



#### 4.17 Smoke Alarm

## 5: Garden (Rear)







5.1 Grassed Areas		
Overall Colour: General Condition:		
Green (Light)	Poor Condition - Considerable Wear And Tear / Maintenance Issues	

Serial #	Element	Element Description	Observation (Inventory & Check In)
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5.1.1 Grassed Areas

**Type:** Laid With Grass, Planted Border

**Finish:** All Areas Need Attention - Grass Cutting & Weeding Etc

Dead Grass In Places; Grass Over Grown







5.1 Grassed Areas

5.1 Grassed Areas

5.1 Grassed Areas





5.1.1 Dead Grass In Places; Grass Over Grown

5.1.1 Dead Grass In Places; Grass Over Grown

5.2 Fence		
Overall Colour:	General Condition:	
Good Condition - No Obvious Faults In Appearance Or Fu		

Serial #	Element	Element Description	Observation (Inventory & Check In)
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		Type: Panels
5.2.1	Fence	<b>Finish:</b> Painted, Wood Panels, Wood Posts
		Features: Lock To Gate, With Gate



#### 5.2 Fence

5.3 Patio		
Overall Colour:	General Condition:	
Grey	Good - Minor Cosmetic Damage / In Working Condition	

Serial #	Element	Element Description	Observation (Inventory & Check In)
5.3.1	Patio	Finish: Slabs	Heavily Weeded To All Areas





5.3 Patio 5.3 Patio

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5.3.1 Heavily Weeded To All Areas

# **OBSERVATIONS SUMMARY (Inventory & Check In)**

**Ref** Description

Evidence

Smoke Detect

Tested For Power Only - Not Working

or



1.1.1 Entrance Hallway
Doors / Door
Paint Worn Under Yale Lock



1.4.1 Entrance Hallway
Walls / Skirting Boards
Door Stop Missing



1.4.2 Entrance Hallway
Walls / Walls
Paper Missing And Paper Peeling Mid Height
RHS Of Front Door







1.8.1 Entrance Hallway
Chest Of Drawers / Chest Of Drawers
Stained To Rear RHS Top



2.4.2 Bedroom 1
Walls / Walls
3x Unpainted Patches With Raw Plugs









2.4.2 Bedroom 1
Walls / Walls
Feature Wall Scratched



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2.5.2 Bedroom 1
Windows / Windows
Mould Stains To Seal In Corners





3.5.2 Bathroom
Windows / Windows
Mould Stains To Seal In Corners



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3.7.1 Bathroom
Socket Outlet / Shaving Point
Screws Missing - RHS



3.8.1 Bathroom
Radiator / Radiator
Chipped To Face





3.9.1 Bathroom
Floor / Floors
Tile Lifting By Shower



4.8.1 Kitchen
Kitchen Units / Kitchen Units
Pilnth Missing Under Corner Unit



4.8.1 Kitchen
Kitchen Units / Kitchen Units
Wall Unit Door Missing



4.13.1 Kitchen
Washing Machine / Washing Machine
Rubber Seal Stained / Dirty



5.1.1 Garden (Rear)
Grassed Areas / Grassed Areas
Dead Grass In Places; Grass Over Grown





5.3.1 Garden (Rear)
Patio / Patio
Heavily Weeded To All Areas





## **Declarations**

#### **TENANTS DECLARATION:**

Whilst every care has been taken to ensure the accuracy of this report, the Landlord and the Tenants are reminded that it is their responsibility to check the accuracy of its contents.

I / we acknowledge receipt of this report and will advise any proposed amendments in accordance with the instructions highlighted in the "About The Report" section.

Tenant First Name	Tenant Last Name	Tenant Email	Tenant Type	Tenant Telephone Number	Tenant Signature
Clive	Anderson	C.anderson@can on-Europe.com	Tenant Present At Check In	07987654321	A
Simon	Anderson	Simonc1983@ao I.com	Tenant Present At Check In	07987654321	SANDERSON

#### **Assessor Declarations:**

I Confirm that this report reflects my assessment of the property.

Assessor First Name	Assessor Last Name	Assessor Signature
Emma	Hamilton	